

# Program Approval Form

For approval of new programs and deletions or modifications to an existing program.

**Action Requested:**

Create New (SCHEV approval required except for minors)  
 Inactivate Existing  
 **Modify Existing** (check **ALL** that apply)  
 Title (SCHEV approval required except for minors)  
 **Concentration** (Choose one):  Add  Delete  **Modify**  
 Degree Requirements  
 Admission Standards/ Application Requirements  
 Other Changes: \_\_\_\_\_

**Type (Check one):**

B.A.  B.S.  Minor  
 Master's  
 Ph.D.  
 Undergraduate Certificate\*  
 Graduate Certificate\*  
 Bachelor's/Accelerated Master's  Other:

**College/School:** CHSS **Department:** History and Art History  
**Submitted by:** Jennifer Ritterhouse **Ext:** 3-1014 **Email:** jritterh@gmu.edu

**Effective Term:** Fall 2018 **Please note:** For students to be admitted to a new degree, minor, certificate or concentration, the program must be fully approved, entered into Banner, and published in the University Catalog.

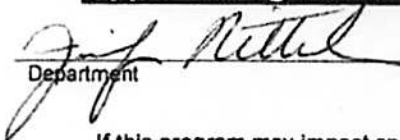
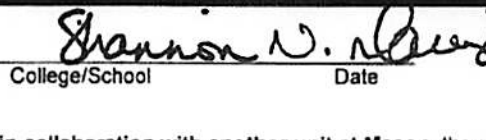
**Justification:** (attach separate document if necessary)

Please see attached.

	Existing	New/Modified
<b>Program Title:</b> (Required) Title must identify subject matter. Do not include name of college/school/dept.	BA in History	
<b>Concentration(s):</b>		Individualized
<b>Admissions Standards / Application Requirements:</b> (Required only if different from those listed in the University Catalog)		
<b>Degree Requirements:</b> Consult University Catalog for models, attach separate document if necessary using track changes for modifications		Specify HIST 300 and HIST 499 among requirements for this concentration
<b>Courses offered via distance:</b> (if applicable)		
<b>TOTAL CREDITS REQUIRED:</b>		

\*For Certificates Only: Indicate whether students are able to pursue on a  Full-time basis  Part-time basis

**Approval Signatures**

 11/1/17  
 Department Date  
 1/9/18  
 College/School Date

If this program may impact another unit or is in collaboration with another unit at Mason, the originating department must circulate this proposal for review by those units and obtain the necessary signatures prior to submission. Failure to do so will delay action on this proposal.

Unit Name	Unit Approval Name	Unit Approver's Signature	Date

**For Undergraduate Programs only**

 \_\_\_\_\_  
 Undergraduate Council Member Provost Office Undergraduate Council Approval Date

**For Graduate Programs Only**

\_\_\_\_\_  
 Graduate Council Member Provost Office Graduate Council Approval Date

# Memo

To: CHSS Curriculum Committee  
From: Jennifer Ritterhouse, Undergraduate Director and Curriculum Coordinator  
Re: Proposal to modify Individualized Concentration in the History BA  
Date: November 1, 2017

---

In 2016-17, the Department of History and Art History completed a substantial revision of the curriculum in the History BA to create four new concentrations: Digital History, Public History, Global History, and Individualized. In the named concentrations and the History BA without concentration, HIST 300: Introduction to Historical Method and HIST 499: RS: Senior Seminar in History are required courses. The Department intended to require students in the Individualized concentration to complete HIST 300 and HIST 499 as well, but the catalog language for the concentration does not make this clear. Therefore, this proposal is to modify the catalog language as shown below to spell out this requirement.

## Individualized Concentration (IND)

Students who wish to design their own concentration must submit a one-page proposal and create a curriculum plan to be approved by the program director. This option may be particularly appropriate for students who want to focus on U.S. history or European history without emphasis on digital or public history methods.

All students in the individualized concentration will be required to complete **HIST 300: Introduction to Historical Method**, **HIST 499: RS: Senior Seminar in History**, and 15-18 credits of breadth requirements modeled on the geographic distribution coursework in the history BA without concentration. For their remaining 12-15 credits in history, students will work with the program director to plan coursework that explores their chosen concentration across time periods and geographical lines as appropriate.