Undergraduate Council Program & Course Submission Map

SUBMIT YOUR PROPOSAL*

APPROVED BY YOUR COLLEGE?

NO

YES

APPROVED AT UGC?

NO

YES

REGISTRAR'S OFFICE/BANNER
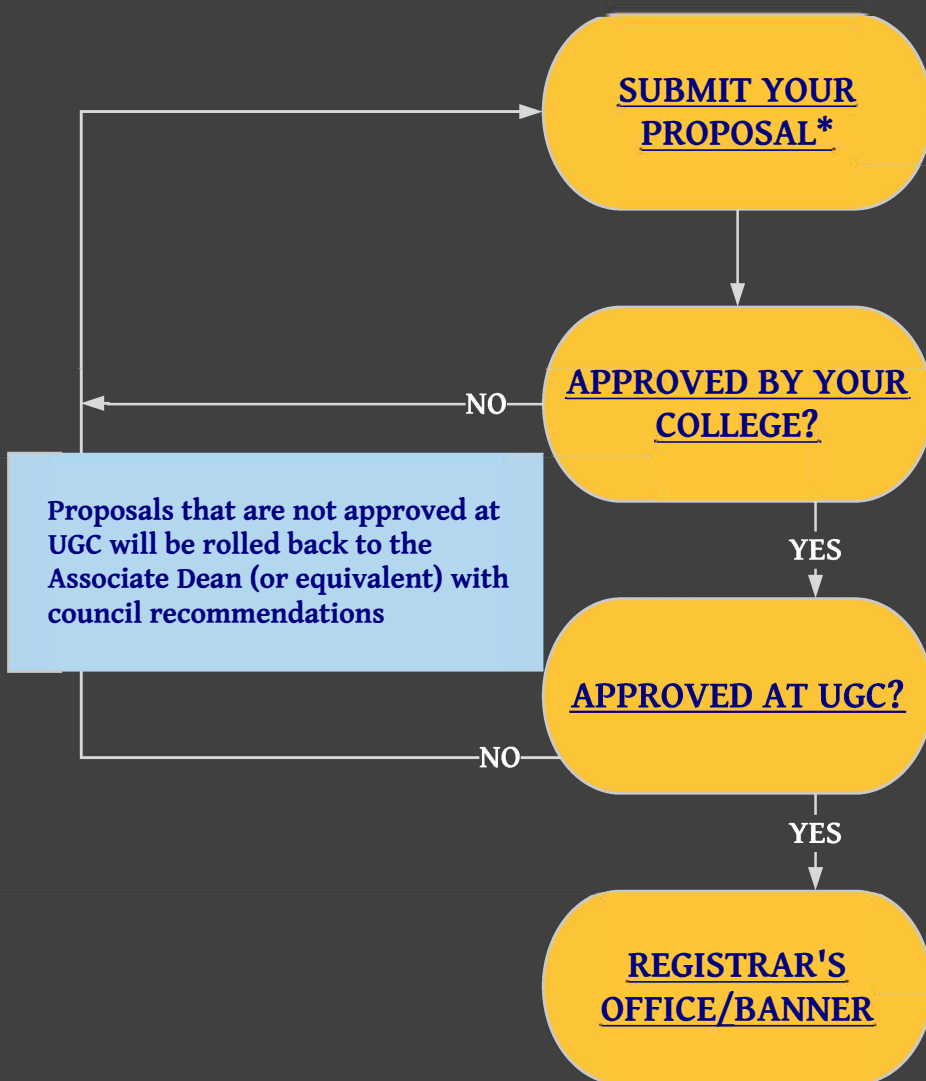
*Colleges may have different internal approval processes. Please check within your department or with your college's UGC representative for your college-specific requirements.

Proposals that are not approved at UGC will be rolled back to the Associate Dean (or equivalent) with council recommendations

New Course? Want to add a _specialized designation?_ Once approved at UGC, you may submit your proposal to the appropriate committee.